

भारत संचार निगम लिमिटेड

(भारत संचार का उपक्रम)

निगमित कार्यालय/कार्मिक विभाग

चौथा तल, भारत संचार भवन, जनपथ, नई दिल्ली-110001

<u>संख्या: 314-01/2018-कार्मिक-।</u>

देनांक: <mark>29-08-2018</mark>

To

All Heads of Telecom Circles/
Metro Distrcts/Maintenance Regions/Projects/Stores
BRBRAITT/ ALTTC
All other Administrative Units
Bharat Sanchar Nigam Limited

Subject: Corrections/Modifications/Left out/Missing Names/DOB/Category/Date of Joining of executives working as to date as DGM (Regular/Adhoc) having substantive grade-DGM/AGM in Telecom services-regarding.

Kind attention is invited to above cited subject, it has been noticed that in spite of availability of all executives data working in grade of DGM regular/adhoc-promotees officers in ERP system, this office is facing difficulties in using that data because of inaccuracy of entered data in the system, defeating very purpose of ERP system.

So, it is desired that all circles' HR Section may inspect the Annexure-A attached herewith w.r.to their circle and to complete/modify/add records in the excel sheet pertaining to their circle, if required, in order to furnish authentic, reliable, data of all executives working as DGM (regular/adhoc) with substantive grade DGM/AGM i.r.of all promotee DGM to this office via email on adgp1@bsnl.co.in in addition to signed letter copy in PDF format by not later than 10.09.2018 (Fore noon).

[Pravin\Bhagwat]
Assistant General Manager (Pers.1)